

UNDERTAKING BY THE PARENT

I _____ F/O/M/O Ms _____ who is studying in Course _____
Branch _____ Year _____ and residing in Girls' Hostel in Room No. _____, has read and understood the Rules and Regulations and I undertake that I will cooperate with the Hostel Authorities and I will also provide all the medical information, if any, of my ward to the Hostel Authorities. I will be available on call and promise to visit and take care of my ward, as and when required. The details of local Guardian/visitors (if any) are as follows:

Details of Local Guardian/Visitor/s :

Name of L.G.

Relation with the student.....

Occupation.....

Permanent Address.....

.....

.....

Phone No. Landline/Mobile.....

Photograph of
Father

Self Attested

Photograph of
Mother

Self Attested

Photograph of Local
Guardian/ Visitor.

Attested by
parents.

Photograph of Local
Guardian/ Visitor.

Attested by
parents.

I hereby undertake that my ward and me are responsible for incidents, whatsoever, and ensure that my ward shall follow the norms of Government Engineering College Jhalawar code of conduct while he/she is inside or outside the hostel. I hereby also declare that the above details of Local Guardian/Visitor furnished by me is true to my knowledge.

Name of the Parent: _____

Signature _____ Date: _____

Checklist:

- Two passport size photograph of Father and Mother.
- Two passport size photograph of local guardian/ visitor.
- Xerox copy of photo ID of local guardian/ visitor duly attested by parents.

Government Engineering College Jhalawar

RULES AND REGULATIONS FOR GIRL'S HOSTEL

All the students who are staying in the hostel are required to follow the following rules and regulations of the hostel:

1. Ragging is strictly prohibited. If anyone is found guilty of directly/indirectly involved or abetting in ragging she will be punished/rusticated/ expelled/suspended from the institute and also liable to prosecution in terms of the Supreme Court of India decision on Writ Petition No. (C) 656/1998. Ragging is now a crime.
2. Hostel rooms are equipped with furniture and fittings of appliances. Student occupying the room will sign for the receipt of items in the prescribed form. She will be responsible to hand over the items in their original serviceable condition to hostel authorities while leaving the rooms on close of the academic session.
3. Rough handling of dining hall furniture, room furniture or any furniture/property or fittings of the hostel is strictly forbidden. If any individual or group is identified to have caused the damage, double the cost of the damaged property will be recovered from her/group. Repeated acts of causing to the hostel property will result in expulsion from the hostel.
4. The hostellers themselves are personally responsible to safeguard their belongings. They are advised not to keep large amounts of cash or valuables like gold ring, costly wristwatch etc., in their rooms. They should also take care of their Purse, Calculators, Cell Phones, Lap tops, and Books. In case of theft or loss of any item the hostel authorities/institute will not be responsible for such loss. The hostellers are advised to keep their rooms, boxes, suitcases, cupboards, etc., securely locked with good quality locks.
5. The hostellers are neither allowed to keep private electrical equipments or would tamper with electrical fittings provided in rooms. They can keep mobile charger and table lamp.
6. It is mandatory for students residing in the Hostel to join the mess attached to the hostel. Hostellers are required to dine in the dining hall. Indoor cooking including making of tea/coffee/noodles in the rooms is strictly prohibited.
7. Smoking, gambling in any form such as Playing Cards (even without money at stake), consumption of alcohol, use of drugs and narcotics and even possession of such things are prohibited. Anyone found indulging in the use of such things will be asked to vacate the hostel .
8. The institute timings are 10:00 am to 5:00 pm. Students are not allowed to stay in the hostel during the class hours unless the stay is unavoidable due to illness or any other valid reason. In such cases they should take the permission and communicate the information to the Warden in writing.
9. No student shall leave the hostel without prior permission of the hostel warden.
10. All students will report for the Roll Call every day as per prescribed timings.
11. **Students who want to go home during college vacations or taking personal leave or to attend wedding, other social functions and going to their local guardian's place will require to take permission from the Chief Warden and Warden, subject to receipt of written request for the same from parents of the student.**
12. Students are permitted to go home maximum two times in a month.

13. Hostellers are not allowed to go out of the campus during classes. They are permitted to go out of the hostel for local shopping on Wednesday and Sundays as per following timings.

Wednesday Outing Timings :

Summers : 4.30 pm to 7:00pm from 1st March to 30th September

Winters: 3:00pm to 6:00pm from 1st October to 30th 28th /29th February

Sunday Outing Timings :

Summers : 2:00pm to 7.00 pm from 1st March to 30th September

Winters: 1:00pm to 6:00pm from 1st October to 28th /29th February

14. In case of medical emergency only, permission may be given to leave the hostel only when the parents will talk telephonically to the Chief Warden/Warden by the number mentioned in the 'Undertaking Form By the Parent.'
15. Students having any Chronic/Communicable disease are not allowed to stay in hostel.
16. Parents/Guardians/Visitors can meet their ward with the permission of the hostel warden before 7.00 pm. No Parent/Guardian/Visitor is allowed to stay in hostel. Male visitors are not allowed to visit students in their living rooms. Guardian/Visitor is allowed to visit their ward twice in a month.
17. No notice will be displayed by hostel inmates in the hostel notice board without the countersignature of hostel warden.
18. Misbehavior with any hostel authorities and inmates, taking part directly/indirectly in any movement or agitation or strike of students in the institute for any reason whatsoever will attract punishment, rustication or expulsion, which in the opinion of the management is subversive to the discipline of the institute.
19. The hostellers are not permitted to stay out of the hostel beyond 7.00 pm in summer and 6.00 pm in winters.
20. Day scholars are not allowed to enter the hostel. Lights and fans to be switched off when no one is in the room.
21. Parents should intimate the warden regarding the change in their as well as their ward's landline/Mobile No.
22. Girls should not go alone outside the college campus. She should accompany with one or two girls.
23. It is mandatory for the parents to fill the form 'Undertaking by the Parent' and to provide the items mentioned in the same form.
24. The Institute/Hostel authorities will conduct surprise checks periodically and if anyone is found violating the above mentioned rules, disciplinary action will be taken against her.

I hereby declare that I have read and understood all the rules and regulations mentioned above.

Signature &Name of the Parent/Guardian

Signature &Name of the Hostel Resident